

## *Key Club FLR DCM October*

- 1.) Do clubs know the Key Club pledge?
- 2.) Key Club is an international organization divided into 33 districts- We have clubs in Canada, Bahamas, Jamaica, Bermuda, and even China! An international president and vice president are in charge and then trustees are in charge of specific districts, our trustee is Shane Meyers. As residents of Illinois, we are a part of the Illinois Eastern Iowa district that is run by our governor, Kristin John. Kristin serves on the district board with other officers who assist her in duties to lead our district: secretary, statistical secretary and treasurer. The names of our current district officer are listed on your handouts. Also we have an Iolian editor who creates our district newspaper, tech chair, new club building chair to help struggling clubs and district project chair to coordinate service projects. Next, our district is into 9 regions. We are a part of region 2 with divisions 5/6, 8,9, and our division, 21. An adult adviser is in charge of our region, his name is Dan Conrad. I-I Key Club included a total of 36 divisions and Division 21 is one of the biggest ones in our district with 12 schools. As Lieutent Governor of Division 21 I am responsible for visiting you club, organizing service projects and distributing monthly newsletters to communicate events to your clubs.
- 3.)
- 4.) Next since the school year has started, I wanted to discuss ways to recruit more Key Club Members. To begin, set a goal for the amount of members you are looking to have in your club. Look at the amount of members you recruited in the past, while taking into account graduated seniors in order to make this goal. Make sure to make Key Club known in your

- school! Use social media to advertise the club to underclassmen and invite them to service projects. These students are the future of Key Club! I know at my first Key Club meeting we had food to entice the students and explained all about Key Club at the meeting, which really helped to get a lot of students involved.
- 5.) I plan on holding officer trainings in the next month to train Key Clubbers on their new positions. If your officers have not been trained yet, please let me know so we can set up a training session with your officers to learn about Key Club on all levels and what we stand for!
  - 6.) Now I would like to transition to Key Club newspapers that your club has access to make articles and read up on activities from other clubs. We have the Club Mailing which covers all events for you Key Club including important service events and deadlines for awards and submissions for District Convention. We also have a newspaper called the Iolian which is a newspaper for the whole district that your club can submit articles! All you need to do is write up a short article and include a few pictures in a word document and send your submission to our district editor: Mary Wegeschiede You can write an article on an amazing service project, achievements by your Key Club members or asking support from other Key Clubbers for a fundraiser or project you are participating in! I greatly encourage you to submit articles so others will know all the great activities we are doing in Division 21.
  - 7.) Monthly Reports are due on the 10<sup>th</sup> of every month. It gives me information on how to better your club and your leadership skills. Any questions?

- 8.) Now I would like to transition into important Key Club business dues! All dues for Key Club Members are \$12 (\$7 goes to International and \$5 goes to the district). You may charge an additional fee for Club activities like snacks, ice cream social, etc. All dues are due November 15<sup>th</sup> in order to get the early bird dues patch.

Here are some steps in order to pay your dues:

- 1.) Go to [www.keyclub.org](http://www.keyclub.org) and click on "dues and reports"
- 2.) Access the membership update center
- 3.) Enter adviser username and password
  - if you don't have username or password you can register to get a new one
  - if email address have been rejected email [memberservices@kiwanis.org](mailto:memberservices@kiwanis.org)
- 4.) Enter all club information (name, grade, email of each member)
- 5.) Print Invoice and mail to Key Club International

Key Club International  
3636 Woodview Trace  
Indianapolis, Indiana 46268

I have attached a flyer about dues information sheet concerning suspended clubs <http://www.keyclub.org/dar.aspx> for your reference. If you have any additional questions feel free to contact me or our District Treasurer: Jennifer Zhou at [treasurer.iikc@gmail.com](mailto:treasurer.iikc@gmail.com)

- 9.) Club Officer Roster Online Form please enter names and contact information for your officers and Kiwanis Adviser so the District Board, as well as myself can send you important Key Club updates. Thanks to Metea Valley, Naperville North, Plainfield Central, Plainfield North, Romeoville, Waubonsie Valley, and Wheaton-Warrenville South for already turning in rosters! Keep up the GREAT work!
- 10.) There are so many things going on in Key Club and a lot of these things require funds, which not many of our Key Clubs have...try applying for the Youth Oppurtunites Fund today! The Youth Opportunity Fund (YOF) gives Key Clubs an alternate source of funding. The committee typically funds clubs who are seeking a portion of the total costs of a project or clubs working with other organizations to complete a project, such as Kiwanis, Circle K or Builders Club. After a grant is requested the Key Club International Board will consider your project and you will receive a grant.  
Applications must be received by October 15th. Need project ideas? Visit [www.keyclub.org/yof](http://www.keyclub.org/yof) to see examples from past winners.
- 11.) While it seems hard to believe, we aren't that far away from the cold months of October and that means it's close to Halloween. The U.S. Fund for UNICEF supports UNICEF's work, and other efforts in support of the world's children, through fundraising, advocacy and education in the United States. They work with governments, civic leaders, celebrities, corporations, campus groups, churches, teachers and people just like you; anyone willing to help us advocate for the survival and well-being of every child. Trick-or-Treat for UNICEF began in 1950

as a way to help kids who need more than candy. Since then, children all over America have gone door-to-door on Halloween with UNICEF collection boxes, calling out, "Trick-or-Treat for UNICEF!" They have raised more than \$175 million for the U.S. Fund for UNICEF since 1950.

- 12.) Now I would like to discuss a very important project that we will engage in as a division if all clubs are willing and administration approval is achieved. It's called "Funds 2 You". This is an event where your club collects shoes that helps families in developing nations with basic necessities. There is no out of pocket cost for this project and all materials will be mailed to each school once administration approval is gained and your club agrees to participate! I am in contact with Funds to You Executive Vice President, Tom Henderson and will be providing additional information to you once the school year starts. For now, you can learn more about the Funds 2 You project through the documents provided by Tom Henderson: "The Welcome Kit" and "How it Works." You can also visit the Funds 2 You website [here](#) for more information. I am planning on holding this event in October and the fundraiser will last for 60 days
  
- 13.) Key Club Week is the first week of November, so we still have a few months, but I just wanted to advise everyone that Key Club Week is a great time to hold a giant service project in your club or get together with your Kiwanis club to hold an event with Kiwanis or another club in our division! I would be happy to coordinate an event with your club or between other clubs in our division.

14.) Service Projects in Division 21:

**New Life for Old Bags (NLOB) - October 17th 10 am-12 pm**

Plainfield Public Library- 15025 S. Illinois St. Plainfield, IL

Join this community project of creating mats for the homeless from used plastic grocery bags. Flattening, folding, cutting and making plarn (plastic yarn) can all be done at home brought to the meetings. For more information, contact [nlob@ymail.com](mailto:nlob@ymail.com).

**Halloween Happenings- October 25<sup>th</sup> 11:30-4:30 pm**

Naperville Riverwalk grand Pavilion ( located west of 500 W. Jackson Ave.) Naperville, IL

Volunteers are asked to come in costume. Volunteers will set up simple games for the guests, run the games, hand out candy and then clean up the game and return the unused candy.

Some volunteers might be asked to help hand out bags or take surveys, contact [lhoole@napervilleparks.org](mailto:lhoole@napervilleparks.org) to volunteer for this event.

**Performing Arts and Special Events Volunteers - ongoing**

150 W. Illinois Avenue

Aurora, IL Build sets, assist in ushering and running concessions in a musical/play setting. Please contact [jszyna1@fvpd.net](mailto:jszyna1@fvpd.net) for more information and she will send weekly updates!